



LUTTERWORTH HIGH SCHOOL

Where Learning Comes First

Dear Parent/Carer,

CLAIM FOR FINANCIAL SUPPORT

The school recognises that education places financial demands on parents and there are some occasions when parents/carers will find it hard to meet these demands. Although funds are very limited, the school would like to support parents/families where possible. Certain criteria will however need to be applied in deciding whether or not any support can be offered.

Criteria

Consideration will be given to students whose parents/carers are:

- Eligible for Free School Meals
- In receipt of Employment Support Allowance
- In receipt of Disability Living Allowance
- Experiencing temporary situations which are causing difficulty, for example caused by recent job loss, bereavement or other serious and unforeseen circumstances

Priority will be given to parents/carers who have not already been supported by this policy.

Qualifying Resources

Application for financial support will be considered for:

- Obligatory items of school uniform
- Costs of educational visits that are integral to the curriculum
- Educational equipment e.g. text books and revision books

Making an Application

To apply please complete the attached Support for Financial Support Application Form. This can be completed by the parent/carers or a member of staff in their place. Evidence should be provided to support the eligibility criteria. Please return forms to Suzanne Howells, Finance Manager.

All information provided on this form will be kept in the strictest confidence.

Notification

If support is agreed, the parent/carers and the Finance Office will be notified.

Yours sincerely

Suzanne Howells
Finance Manager

Headteacher: Julian Kirby LL.B M.Ed

Assistant Headteachers: Richard Salter, Amy Hunter, Nicole Ayres, Natalie Tebbatt
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