



LUTTERWORTH HIGH SCHOOL

Where Learning Comes First

February 2020

Dear Parent/Carer

This letter explains how your child will complete their option choices this year and should be read alongside the Curriculum options booklet 2020.

They will complete their options using the SIMS-Options online platform. They have their own account and have had a trial run at school in the autumn term. They will login to the SIMS platform from the student page of the school website <https://lutterworthhigh.co.uk/student/> using their gmail credentials; they know this.

Students will make the option choices on this screen. There is full guidance about how to make their choices there and I have printed these separately for them.

The screenshot displays the SIMS-Options online platform interface. It features a grid of course selection buttons, each with a 'Reserve' button next to it. The courses listed include Art, Business, Computer Science, Dance, Design & Technology, Enterprise and Marketing, French, History, Music, Physical Education, Religious Studies, Science - Combined (2), Biology, Chemistry, Creative iMedia, Drama, Supported Studies, Food Preparation and Nutrition, Geography, IT, Sports Studies, Physics, and Spanish. A summary at the top indicates 'You have chosen 6 of 6 courses and 2 of 2 reserves from this list'. On the right side, a 'My Reserves in Order of Preference' panel shows the selected courses: 1. Dance and 2. Food Preparation and Nutrition. A note at the top of the screen states: 'There is a choice - Supported Studies - that should not be picked by students unless it has been agreed at school. If you need to discuss your choices at school please contact Miss Robinson on orobinson@lutterworthhigh.co.uk and she will make an appointment for you and your parents with the appropriate member of staff.'

The SIMS online platform will be open between Thursday 13th February 2020 and 12.00pm Wednesday 11th March 2020 and students will be able to edit their choices throughout this four-week period. If students make changes to their options, they must remember to save them using the save icon at the top left hand side of the screen.

The last stage of the process is you reviewing and approving their choices. You have your own account for the SIMS Options online platform. There is a link to this on the parent zone of the school's website or you can use the link directly; <https://www.sims-options.co.uk/> or you may use the same link as your child.

Headteacher: Julian Kirby LL.B M.Ed

Deputy Headteacher: Amy Hunter. Assistant Headteachers: Kay Cowling, Richard Salter, Natalie Tebbatt.

T 01455 552710 . . E admin@lutterworthhigh.co.uk . W www.lutterworthhigh.co.uk

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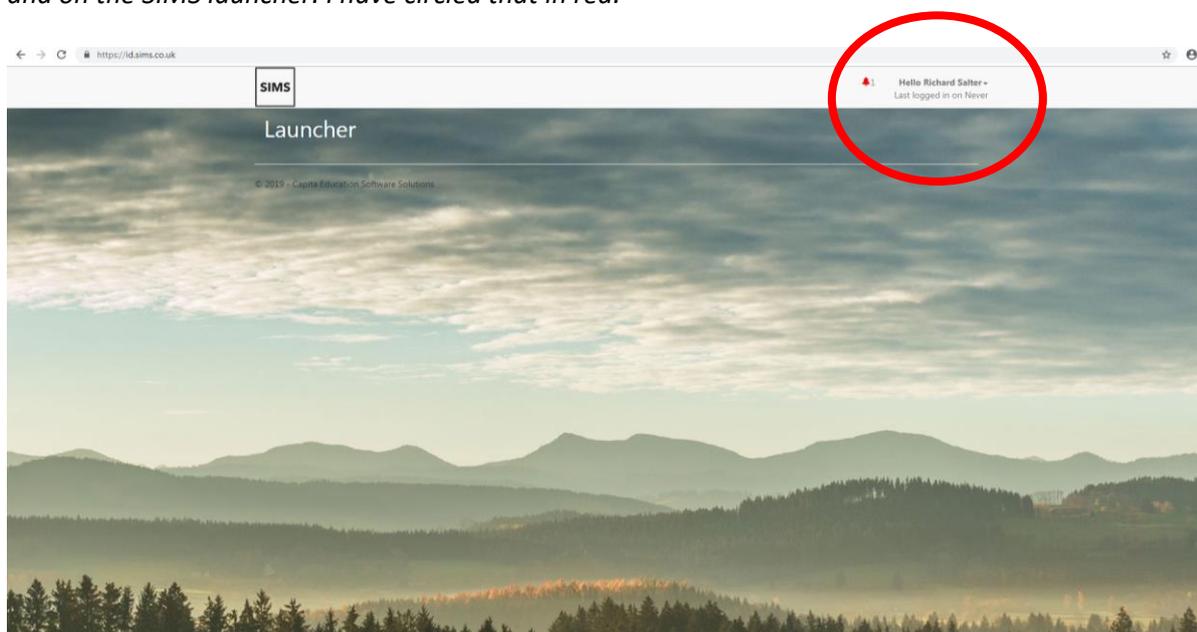
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You should log in using the same credentials - username and password - that you used to access the SIMS Parent App. If you haven't yet signed up for the SIMS App or have any difficulty signing up for this please contact simsapp@lutterworthhigh.co.uk

There is a check box for you to approve the choices and space for you to leave any comments you wish us to read: please do this at the end of the process.

It is important to note that you are only able to edit the choices on their account and that if you are using a shared computer and are moving between the accounts you may have to logout of both the options screen and on the SIMS launcher. I have circled that in red.



Mr Wilson – Eservices Manager - will be available at the Options Evening to answer any questions that you may have.

If you need any advice about the options process then you should contact Olivia Robinson via email orobinson@lutterworthhigh.co.uk who will make an appointment for you with the appropriate member of staff.

Yours sincerely

R Salter

Richard Salter

Assistant Headteacher

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